

Board of Regents, State of Iowa

AUTHORIZATION TO PLAN A NEW BACCALAUREATE, MASTERS, DOCTORAL OR FIRST PROFESSIONAL DEGREE PROGRAM

THE PURPOSE OF ACADEMIC PROGRAM PLANNING: Planning a new academic degree program provides an opportunity for a Regent University to make the case for need and demand as well as its ability to offer a quality program that is not unnecessarily duplicative of other similar programs offered by colleges and universities in Iowa.

Institution: _____

CIP Discipline Specialty Title: _____

CIP Discipline Specialty Number (six digits): _____

Level: B _____ M _____ D _____ FP _____

Title of Proposed Program: _____

Degree Abbreviation (e.g., B.S., B.A., M.A.): _____

Approximate date to establish degree: Month _____ Year _____

(Date can be no sooner than 1 year after notification of intent to plan)

Please provide the following information (use additional pages as needed).

1. Describe the proposed new degree program. The description should include:
 - a. A brief description of the program and a statement of objectives;
 - b. The relationship of the proposed new program to the institutional mission and how the program fits into the institution's strategic plan;
 - c. The relationship of the proposed new program to other existing programs at the institution and colleges and universities in Iowa;
 - d. Special features or conditions that make the institution a desirable, unique, or appropriate place to initiate such a degree program; and
 - e. The state and/or national workforce need and/or demand for graduates of the program (provide documentation about the sources of data used to estimate need and demand).
2. List all other public and private institutions of higher education in Iowa currently operating programs similar to the proposed new degree program.
3. Estimate the number of (1) full-time and (2) part-time students that would be enrolled in the program during the first five years of the program.
4. If there are plans to offer the program away from the campus:
 - a. Briefly describe these plans, including potential sites and possible methods of delivery instruction.

5. List the likely new expenditures for implementing this program and the sources of funds.
6. Has the proposed program been reviewed and approved by the appropriate campus committees and authorities?
7. Attach the report and recommendations on this program from the Council of Provosts.
8. Note the action taken by the Iowa Coordinating Council for Post High School Education (ICCPHSE) on this proposed program.
9. Note the institutional contact person for questions on this proposed program (name, telephone, and e-mail).

PLEASE NOTE THAT PROGRAMMATIC CHANGES IN THE PROPOSED DEGREE PROGRAMS FOLLOWING REGENT APPROVAL THAT ARE OF A MAGNITUDE SUFFICIENT TO CHANGE THE CIP DESIGNATION WILL NEED TO BE RE-SUBMITTED FOR APPROVAL INCLUDING A NEW COUNCIL OF PROVOSTS REVIEW AND RECOMMENDATION.

12/15/2004