

THE UNIVERSITY OF NORTHERN IOWA
APPLICATION FOR ADMISSION TO GRADUATE STUDY
Graduate Majors and Degrees

COLLEGE OF EDUCATION

| Major Title | Major Code | Degree |
|---|------------|--------|
| Advanced Studies Cert – Elem & Sec Sch Cnslr | 28B | CERT |
| Advanced Studies Cert – Elem Sch Counselor | 28E | CERT |
| Advanced Studies Cert – Principalship | 26P | CERT |
| Advanced Studies Cert – Sec Sch Counselor | 28S | CERT |
| Advanced Studies Cert – Superintendency | 26S | CERT |
| Athletic Training | 42N | MS |
| C & I: Early Childhood Education | 21U | MAE |
| C & I: Education of the Gifted | 21K | MAE |
| C & I: Elementary Education | 21L | MAE |
| C & I: Instructional Tech Sch Lib Media Endors | 27L | MA |
| C & I: Instructional Technology | 279 | MA |
| C & I: Literacy Education | 21Q | MAE |
| C & I: Middle Level Education | 21N | MAE |
| Community Health Education | 20A | EdD |
| Curriculum & Instruction | 201 | EdD |
| Ed Psych: Context & Techniques of Assessmnt | 296 | MAE |
| Ed Psych: Development & Learning | 291 | MAE |
| Ed Psych: Prof Development For Teachers | 298 | MAE |
| Ed Psych: Research & Evaluation | 294 | MAE |
| Educational Leadership | 206 | EdD |
| Health Ed: Community Health Education | 417 | MA |
| Health Ed: Health Promotion/Fitness Mngmnt | 416 | MA |
| Health Ed: School Health Education | 418 | MA |
| Leisure Services | 44H | EdD |
| LS: Community Leisure Services | 44C | MA |
| LS: Youth & Human Service Administration | 44B | MA |
| Mental Health Counseling | 288 | MA |
| Performance & Training Technology | 27P | MA |
| Philanthropy / Nonprofit Development | 01A | MA |
| Physical Education: Scientific Basis of Phys Ed | 42S | MA |
| Physical Education: Teaching / Coaching | 42T | MA |
| Post Secondary Education: Student Affairs | 170 | MAE |
| Principalship | 268 | MAE |
| Rehabilitation Studies | 20B | EdD |
| School Counseling | 285 | MAE |
| School Library Media Studies | 353 | MA |
| School Psychology | 293 | EdS |
| Special Ed: Career / Voc Program & Transition | 244 | MAE |
| Special Ed: Consultant | 243 | MAE |
| Special Ed: Field Specialization | 242 | MAE |
| Special Education | 22S | EdD |
| Teacher of Students w/ Visual Impairments | 241 | MAE |

COLLEGE OF SOCIAL & BEHAVIORAL SCIENCES

| Major Title | Major Code | Degree |
|--|------------|--------|
| Criminology | 983 | MA |
| Geography | 97G | MA |
| History | 96G | MA |
| History: Public History | 964 | MA |
| Psychology | 40G | MA |
| Public Policy | 950 | MPP |
| Social Work: Advanced Standing Program | 453 | MSW |
| Social Work: Two Year Program | 452 | MSW |
| Sociology | 98G | MA |

COLLEGE OF BUSINESS ADMINISTRATION

| Major Title | Major Code | Degree |
|---------------------------------------|------------|--------|
| Master of Accounting | 158 | MAcc |
| Master of Business Administration | 157 | MBA |
| Pre-Master of Accounting | 15P | |
| Pre-Master of Business Administration | 15Z | |

COLLEGE OF HUMANITIES & FINE ARTS

| Major Title | Major Code | Degree |
|--|------------|--------|
| Art Education | 60G | MA |
| Art Education w/ Certification for Licensure | 608 | MA |
| Art: Studio | 607 | MA |
| Artist Diploma I | 52M | CERT |
| Artist Diploma II | 52N | CERT |
| Communication Studies | 480 | MA |
| English: Creative Writing | 62C | MA |
| English: Literature | 62L | MA |
| English: TESS-Middle/Junior & Senior High | 62S | MA |
| French | 72G | MA |
| French: Teaching | 72E | MA |
| German | 74G | MA |
| German: Teaching | 74T | MA |
| Jazz Pedagogy | 560 | MM |
| Major in Two Languages | 700 | MA |
| Music | 52G | MA |
| Music Education | 52T | MM |
| Music History | 523 | MM |
| Music: Composition | 52S | MM |
| Music: Conducting | 527 | MM |
| Performance: Voice | 52V | MM |
| Performance: Wind, Perc, Keybd or Strings | 52W | MM |
| Piano Performance & Pedagogy | 52P | MM |
| Spanish | 78G | MA |
| Spanish: Teaching | 78T | MA |
| Speech-Language Pathology | 511 | MA |
| Teaching English to Spkrs of Other Languages | 62T | MA |
| TESOL / French | 693 | MA |
| TESOL / German | 695 | MA |
| TESOL / Spanish | 696 | MA |
| Women's and Gender Studies | 686 | MA |

COLLEGE OF NATURAL SCIENCES

| Major Title | Major Code | Degree |
|--|------------|--------|
| Applied Chemistry & Biochemistry | 867 | PSM |
| Applied Physics | 88A | PSM |
| Biology | 845 | MA |
| Biology | 84S | MS |
| Biotechnology | 84Y | PSM |
| Chemistry | 86G | MA |
| Chemistry | 866 | MS |
| Computer Science | 813 | MS |
| Computer Science Education | 812 | MA |
| Continuous Quality Improvement | 80Q | CERT |
| Doctor of Industrial Technology | 332 | DIT |
| Ecosystem Management | 84Z | PSM |
| Environmental Health | 83H | MS |
| Environmental Science | 83S | MS |
| Environmental Technology | 83T | MS |
| Industrial Math: Continuous Quality Imprvmnt | 80F | PSM |
| Industrial Math: Modeling Option | 80E | PSM |
| Industrial Tech: Energy Management | 33P | MA |
| Industrial Tech: Industrial Management | 33J | PSM |
| Industrial Tech: Industrial Training | 33K | MA |
| Industrial Tech: Manufacturing Process Dev | 33L | MA |
| Industrial Tech: Technology Education | 33Q | MA |
| Math for the Middle Grades (4-8) | 80A | MA |
| Mathematics: Non Teaching | 80G | MA |
| Mathematics: Secondary | 80K | MA |
| Science Education | 821 | MA |
| Science Education for Elementary Schools | 826 | MA |
| Science Education: Earth Science Education | 827 | MA |
| Science Education: Physics Education | 828 | MA |

I. GRADUATE APPLICATION PROCESS

The graduate admission process begins when the Office of the Registrar receives a completed Application for Admission to Graduate Study at the University of Northern Iowa. State specifically the **type of admission** for which you wish to be considered.

1. **Degree status** should be selected by students who are seeking admission to a department to pursue a program of studies which can culminate in a degree.
2. **Non-Degree status** has been established to meet the needs of students who:
 - a. wish to take courses which do not comprise a degree program.
 - b. plan to demonstrate competence in graduate studies in support of consideration for admission to a degree program at a later time. **NOTE:** Academic departments are not obliged to count toward their degree programs **any credit for course work undertaken in a non-degree status**. If a department decides to accept such credit **no more than 12 semester hours** may be counted towards a degree program.

The academic departments are responsible for the determination of admission to degree programs and sending official notification of departmental action. Requests for non-degree enrollment are reviewed and acted upon by the Office of the Registrar.

Applicants with physical or mental disabilities, as defined by the American with Disabilities Act, who wish to request accommodations should contact the **Office of Disability Services at 319-273-2676 (voice) or 319-273-3011 (TTY)**.

International students should request a specially designed application and instructions by contacting the **International Services Director, UNI, Cedar Falls, Iowa 50614-0164. Telephone: 319-273-6421 or by E-mail: international.admissions@uni.edu.**

II. COMPLETING THE APPLICATION

Type or print all information, particularly your name, so that there will be no misunderstanding. Your legal name should always be used. If any of your records appear under another name, give this name also.

It is **your responsibility** to arrange to have the necessary credentials submitted. Follow the accompanying checklist and instructions to make sure all required steps in the admission process are completed so that a missing item will not cause delay in considering your application.

III. CREDENTIALS REQUIRED

You must file an official transcript from **each** college or university from which you have received a degree, if the degree was obtained from an institution other than UNI. **Degree status** applicants who have **attended** other colleges or universities after earning the bachelor's degree must file an official transcript from each institution attended. **Only transcripts sent directly from the issuing institution to the UNI Office of the Registrar are considered official. Unofficial or personal transcripts are not acceptable.**

Credit from other Institutions: Graduate credit from other accredited institutions may be accepted to a maximum of one-third of the number of hours (exclusive of thesis credit) required by a particular UNI thesis or non-thesis master's degree program. The specialist and doctoral degree programs each have different transfer credit policies.

The Office of the Registrar has responsibility for the collection and verification of all official transcripts, records, and required standardized examination scores. This office forwards copies of these documents to the academic departments as necessary. All documents become property of the University and may not be forwarded to other institutions.

IV. GRADUATE RECORD EXAMINATION (GRE) & GRADUATE MANAGEMENT ADMISSION TEST (GMAT)

The GMAT Score is an admission requirement for the MBA and MAcc programs and must be taken before an admission decision can be made. Students seeking admission to other degree programs which require the GRE tests must be taken before an admission decision can be made. **Only test scores sent directly from the issuing Test Agency to the UNI Office of the Registrar are considered official.**

V. APPLICATION FEE

A non-refundable application fee of \$30.00 must be sent to the Office of the Registrar, unless you received or anticipate receiving a degree from the University of Northern Iowa. The application review process will be delayed until the application fee is received.

VI. GRADUATE ASSISTANTSHIP

To be eligible for an assistantship stipend or a graduate tuition scholarship, a student must **be admitted to a graduate degree program**, should have a minimum grade point average of 3.00 in his/her undergraduate studies and/or a minimum grade point average of 3.00 in at least eight hours of graduate credit. Graduate assistantship/tuition scholarship forms may be requested from the appropriate academic department or online at www.grad.uni.edu.

VII. DEADLINES

To ensure consideration of an application for admission to a degree program the application and all supporting documents must be on file at least 30 days prior to the beginning of the term of entrance. Those applying for admission to the MBA program must have everything on file at least 60 days before the term of entrance. Application for **non-degree status** will be accepted **up to five days prior** to registration.

VIII. RACIAL/ETHNIC DATA (Optional)

The U.S. Office of Education, in compliance with the Civil Rights Act of 1964, requires institutions of higher education to compile and report enrollment data on students, according to racial/ethnic compositions. These data are for statistical purposes only, will not be used in determining admission and will be treated confidentially. The University of Northern Iowa is committed to a policy of equal opportunity without regard to race, religion, national origin, age, sex, disability, or sexual orientation, and to a policy of affirmative action.

CHECKLIST

- Submit a completed Application for Admission to Graduate Study to the Office of the Registrar, UNI, Cedar Falls IA 50614-0006.
- Submit a personal check or money order in the amount of \$30 made payable to the University of Northern Iowa to the Office of the Registrar, UNI, Cedar Falls, IA 50614-0006. **(Not necessary for applicants who earned a degree or anticipate receiving a degree from UNI.)**
- If you are currently enrolled in university study and it is necessary to initially send incomplete transcripts of record, make arrangements to have a final transcript sent as soon as possible.
- If you are seeking financial assistance through the Graduate College, a major department, or through the Office of Financial Aid it is imperative that you forward all necessary documents and requests as quickly as possible. No action on your request for financial assistance will be processed until **all** necessary admission and financial aid documents are received. Decisions regarding financial aid and graduate assistantships/tuition scholarships will be delayed until after admission is determined and all financial aid documents are on file. Questions regarding graduate assistantships/scholarships should be directed to the **Graduate Coordinator** of the program to which you are applying. Questions and requests for assistance through federally sponsored programs should be directed to the **Office of Financial Aid** (319-273-2700 or 800-772-2736) or online at www.uni.edu/finaid/.
- Ask your degree issuing institution(s) to send an **official** transcript of your academic record **directly** to the Office of the Registrar. If you are a degree status student you must provide an official transcript from **all** other institutions **attended** since earning the bachelor's degree.
- Make arrangements to have GRE, GMAT, or other required standardized examination scores **sent directly by the issuing testing agencies** to the Office of the Registrar.
- For on-campus housing contact the Department of Residence at www.uni.edu/dor or call 319-273-2333 or 866-207-9411.

13. Have you completed the GRE Test? Yes No Test Date _____

Have you completed the GMAT Test? Yes No Test Date _____

14. Do you intend to seek a graduate assistantship stipend or graduate tuition scholarship?
Applicable to Degree Status Students Only (See Part VI) Yes No

15. Statement for Determination of Residency for Fee Purposes. Additional information may be requested before determining resident or non-resident classification.

Are you a citizen of the United States? Yes No If no, what country? _____

Country of birth _____ Type of visa or permanent resident number _____

Do you consider yourself a resident of Iowa? Yes No

Dates you have lived in Iowa: from birth to present never from (mo/yr)_____ to (mo/yr) _____

If **not** a life-long resident of Iowa, what were your **primary** activities while living in Iowa (employment, education, etc.)? _____

If you have lived in Iowa for less than twelve months please state previous places and dates of residence and **primary** reason for moving to Iowa. _____

16. Check one (**optional**). These data will only be used to comply with regulations established by the U.S. Department of Education.

African American

Asian American

Caucasian American

Hispanic / Latino / American

Native American

Prefer not to respond

17. It is hereby certified that the information given in this application is true and correct. It is understood that misrepresentation, omission of information, or failure to answer any single question may cause delay or cancellation of admission. For the purpose of determining admission, I hereby authorize any educational institution which I have previously attended and officials at such institutions to release academic and disciplinary records and to discuss these records with appropriate officials at the University of Northern Iowa.

I accept the right of the Graduate College to exercise academic sanctions against me in the event that I fail to:

1. Provide official transcripts as required.
2. Meet academic or other criteria for admission to the program of my choice as required by the academic department. I fully understand that any waiver of admission requirements can only be granted by the Graduate College. No statements made by any other person regarding waiver of admission requirements shall in any way bind the Graduate College.

Applicants Signature _____ Date _____

Telephone number you can be reached during daytime hours concerning this application _____

Chapter 22: This information is sought for the purpose of considering your request for admission to the University. Only directory information may be released to a third party. All items are required except those marked optional. Incomplete forms may delay or prevent processing of this application.

*Submit your completed application and application fee (if applicable) to the:
Office of the Registrar, University of Northern Iowa, Cedar Falls IA 50614-0006.*

*Questions regarding this application should be directed to:
Graduate Admissions at (319) 273-2623 or registrar.gradadm@uni.edu.*